

DayBreak Senior Services Social Services Manager Job Description

Job Description: Licensed Social Services Manager - Part Time (Up to 30 hours a week)

Pay Rate: \$18 - \$20/hour DOE

Start Date: January 22, 2024 or later

Organization: DayBreak Senior Services

Reporting to: Program Director

We are looking for a licensed professional to join our amazing team. Qualified licenses include:

- (a) licensed nurse;
- (b) licensed social worker;
- (c) licensed psychologist;
- (d) licensed or certified recreational or physical therapist;
- (e) other licensed professionals in related fields who have demonstrated competence in working with functionally impaired adults

Working at DayBreak Senior Services allows qualified staff the opportunity to build relationships and have fun with participants each day. Our daily capacity is 24 participants so you are able to build personal and lasting relationships with participants and their families. The DayBreak social worker will serve as a subject matter expert and consult to the Program Director. You will be responsible for providing comprehensive social services to older adults attending DayBreak and their families. You'll play a crucial role in assessing the needs of participants, developing service plans, and implementing strategies to improve the overall well-being of our participants.

DayBreak hours are Monday - Friday from 9 a.m. - 6 p.m. **No nights. No weekends. Paid holidays. Paid time off and paid sick time.** Opportunities for career advancement as we expand our services to other areas in Utah. DayBreak, everyone is family - including the staff. Being willing to support your fellow team members is a must.

Job Responsibilities:

- **Assessment and Case Management:** In coordination with the Program Director, conduct thorough assessments of prospective client's' basic care needs to ensure criteria for admission is met. Assess social, emotional, and psychological needs. Develop individualized service plans based on assessments and work with the direct care team on ongoing evaluations.
- **Participant Support:** Provide emotional support, and guidance to older adults, addressing issues related to aging, health concerns, social isolation, and family dynamics.
- **Advocacy:** Advocate for participant's rights and access to services within DayBreak and in the broader community. Collaborate with other professionals, agencies, and healthcare providers to ensure clients receive comprehensive care Assist as needed with transition plans if DayBreak is no longer able to meet care needs.

- **Family Involvement:** Engage with caregivers and family members of each participant to provide support, education, and resources. Assist families in navigating available community resources and support systems.
- **Group Activities and Programs:** Assist in the planning and facilitation of group activities, support groups, and educational programs that promote socialization, mental stimulation, and emotional well-being.
- **Documentation and Reporting:** In coordination with the Direct Care staff, maintain accurate and confidential participant records, documenting assessments, service plans, and progress notes. Generate reports as required by the center or regulatory agencies.
- **Crisis Intervention:** Handle crisis situations effectively, providing immediate support and connecting participants with appropriate resources during emergencies.
- **Continuing Education:** Stay updated on best practices, policies, and trends in geriatric care and social work. Assist Program Director in developing annual training plans. Participate in training sessions and professional development activities.

Qualifications:

- Bachelor's degree in Social Work or related field.
- State licensure or certification as a social worker required.
- Experience working with older adults, preferably in a healthcare or social services setting.
- Strong communication, interpersonal, and advocacy skills.
- Ability to work collaboratively in a multidisciplinary team.
- Empathy, patience, and a genuine interest in improving the lives of older adults.

Working Conditions:

This role involves working in a dynamic and supportive environment within an adult day care center. It may require occasional travel for meetings or outreach activities. Work from home may be available when activities on-site are not warranted.

This job description is a basic overview, and specific duties may vary based on the needs of the adult day care center and the population it serves.

If this sounds like you - please send your resume and cover letter detailing why you would be a good fit for our team to Program Director, Morgan Begin
morgan@daybreakseniorservices.com